

Annexure II

- (i) In case the entity is registered under the Companies Act, 1956, the following documents should be obtained from the Client:
- Letter requesting for change of name signed by the authorized signatories.
 - Certified true copy of fresh certificate of incorporation consequent upon change of name issued by the Registrar of Companies.
 - Certified true copy of Board Resolution for change of name.
- (ii) In case of other corporate entities, the following documents should be obtained from the Client:
- Letter requesting for change of name signed by the authorized signatories.
 - Certified true copy of Board Resolution for change of name.
 - Certificate of registration issued by SEBI / relevant Statutory Authorities, as applicable.

Further, in case of change in authorized signatories, obtain a fresh board resolution mentioning authorised signatories who shall operate the demat account alongwith the specimen signature & photograph and follow the procedure given in our circular no. NSDL/POLICY/2007/0077 dated December 19, 2007.